

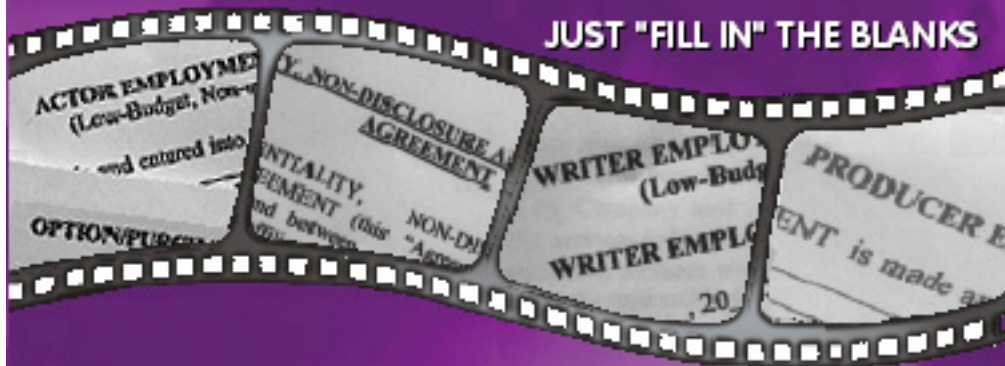
**53 Professional Motion Picture Contracts
for Film & Television on CD-ROM**

MOVIE TV CONTRACTS PRO™

"Fill In & Print Out" From Any Computer

**Complete Multi-Page Professional Motion Picture
Contracts For All Areas of Production on PDF**

JUST "FILL IN" THE BLANKS



see complete list of contracts on back

PC & MAC

USER GUIDE

**Movie/TV Contracts Pro™
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Welcome To Movie/TV Contracts Pro.

Movie/TV Contracts Pro

Movie/TV Contracts Pro is a professional package of the most popular and essential Movie and TV contracts used throughout the entertainment industry. From pre-production, production, post, and distribution Movie/TV Contracts Pro supports all areas of production.

Register Your Software

To register your copy of Movie/TV Contracts Pro, log onto our website (www.moviecontractspro.com) and register your software. Registered users are entitled to technical support, special offers, and discounts from our dealer network.

Getting Started

Movie/TV Contracts Pro contracts are .PDF files that are designed to work with Adobe Acrobat and Adobe Acrobat Reader. Adobe Reader is free software that let's you open, view, search, digitally sign, verify, and print PDF files. If you do not have a current copy of Adobe Acrobat Reader you can download the software at:
<http://get.adobe.com/reader/>

Movie/TV Contracts Pro Folder

It may be easier to create a Movie/TV Contracts Pro folder on your computer's hard drive and copy the Movie/TV Contracts Pro contracts onto a Movie/TV Contracts Pro folder on your hard drive.

Fill In / Print Out

To use the fill in and print out features in Movie/TV Contracts Pro, Adobe Acrobat or Adobe Acrobat Reader must be installed in your computer. There are free copies of Adobe Acrobat Reader on the Adobe website at <http://www.adobe.com>. There you can download a free copy of Adobe Acrobat Reader. Once installed in your computer you will be able to open, fill in and print any of Movie/TV Contracts Pro PDF contracts.

Working With Movie/TV Contracts Pro Contracts

Movie/TV Contracts Pro contracts contain PDF form fields you can fill in on-screen and print out. If you are using Adobe Acrobat then you will be able to save your Movie/TV Contracts Pro contracts with the on-screen information you have entered.

You will be able PRINT but NOT save the information that you entered onto the Movie/TV Contracts Pro contracts if you are using Adobe Acrobat Reader. Adobe Acrobat Reader does not have the capability to save the information entered onto the Movie/TV Contracts Pro contracts. Adobe Acrobat will let you save the any .pdf file.

The Screensaver section has instructions on saving and printing Movie/TV Contracts Pro contracts directly off the computer screen.

Opening A Movie/TV Contracts Pro PDF Contract

Open the Movie/TV Contracts Pro disc from “Open” in the “File” menu OR double click on the Movie/TV Contracts Pro CD Rom icon. If you have a Movie/TV Contracts Pro folder on your hard drive then open the folder that contains the Movie/TV Contracts Pro contracts. Next, click on the Movie/TV Contracts Pro contract and the contract will open by defaulting to the Adobe Acrobat program on your computer.

When you open any of the Movie/TV Contracts Pro contracts they will contain all the PDF form fields. Fill in each of the form fields by placing the mouse cursor over the form field. When the cursor is on the form field you can begin filling out the form field. You can move from one field to the next by using the TAB key.

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**If you have highlighted the form fields you will be able to locate all the form fields and buttons on the Movie/TV Contracts Pro PDF form.

The Adobe® Acrobat® Reader® User Guide

Included on the Movie/TV Contracts Pro disc is a PDF file of The Acrobat Reader User Guide. There you will find complete and detailed instructions on how to work with the .pdf contracts on the Movie/TV Contracts Pro CD-Rom.

Adding Logos, Letterheads And Graphics

To copy and paste text or an image onto an Adobe .pdf document it must first be an Adobe .pdf document or converted to a .pdf document.

You can use Adobe Reader or Acrobat to select text or an image in an Adobe PDF document and copy it to the Clipboard. You can then paste the copied item into a .pdf document including all of the Movie/TV Contracts Pro PDF contracts.

For complete details on how to add logos or letterheads or how to customize a Movie/TV Contracts Pro PDF contract, please refer to the Acrobat Reader User Guide included on the Movie/TV Contracts Pro disc.

Printing

You can print a Movie/TV Contracts Pro contract from any software program without any printer adjustments. To print, select the “Print” command through the “File” menu.

Screensavers On PC and Mac

Both the PC and Mac have the ability to capture any Movie/TV Contracts Pro contract from the computer screen using the screensaver function found on the keyboards of both PC's and Mac's. Once captured, you will be able to save, print or e-mail any Movie/TV Contracts Pro contract.

If using a PC hit the “PrtScn” key, usually located on the upper left side of the keyboard. An exact image of the screen will be copied to the clipboard and can be pasted into a number of software programs such as Microsoft Word, Adobe Photoshop or the Windows paint program.

If using a Mac with OSX, hit Shift+Command+4 and your mouse cursor turns into crosshairs. Drag a box around any part of the screen or form you want to capture and let go. A picture file of the area selected will appear on your desktop. The standard setting for this picture will be .pdf. Once captured, you will be able to save, print or email the Movie/TV Contracts Pro .pdf contract.

Customer Service/Technical Support

B & G Designs provides customer service and technical support for all of its products. Our staff is available to help you with any problems Monday through Friday from 9 A.M. to 5 P.M. Pacific Standard Time. (323) 656 3202 or email us at info@movieformspro.com

The Software and documentation is provided with RESTRICTED RIGHTS. Use, duplication, or disclosure by the Government is subject to restrictions as set forth in subdivision (b)(3)(ii) of the Rights in Technical Data and Computer Software clause as 252.227-7013. Manufacturer:

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Disclaimer

Movie/TV Contract Forms Pro contracts are not consider a substitute for legal advice. You use Movie/TV Contract Forms Pro contracts at your own risk.

The Movie/TV Contract Forms Pro contracts may not always be appropriate for your circumstances, including any local, state, federal, or international laws that could apply.

The use of Movie/TV Contract Forms Pro contracts is not a substitute for consulting with an experienced attorney and receiving advice based on your circumstances.

Any of the attorneys who have contributed to Movie/TV Contract Forms Pro contracts have not made any warranties about the contracts provided, and your use of a Movie/TV Contract Forms Pro contract does not create an Attorney-Client relationship with them or B & G Designs.